



Springfield-Sangamon County
Regional Planning Commission

MEETING NOTICE

TIME: 9:30 A.M.

DATE: March 16, 2011

PLACE: County Board Room, 2nd Floor - County Building

A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. ADJOURNMENT.

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
February 16, 2011

1. CALL TO ORDER.

Vice-Chairman Larry Eastep called the meeting to order.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2010	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2011	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X		X	X	X	X	X						Larry Hamlin, Chairman
X	X	X	X	X		X	X					Larry Eastep, Vice-Chairman
X	X		X			X	X					Eric Hansen, Secretary
	X	X	X	X			X					Mayor Frank Edwards – <u>M. Farmer</u>
			X	X			X					Andy Van Meter – <u>B. McFadden</u>
X		X		X	X	X	X					Alderman Sam Cahnman
X		X		X	X							Alderman Frank Lesko
X	X	X	X			X	X					Tim Moore – <u>B. Burnett</u>
X	X	X	X	X	X							Andy Goleman – C. Stratton
X		X	X									Leslie Sgro – B. Reardon
X	X	X	X	X	X	X	X					Frank Vala – <u>R. Blickensderfer</u>
	X			X	X	X						Frank Squires – L. Tisdale
X	X	X	X	X	X	X	X					Dick Ciotti – <u>G. Humphrey</u>
					X	X	X					Bill Looby – <u>D. Smith</u>
X	X	X	X			X	X					Kip Kolkmeier
X		X	X	X	X	X	X					Claudio Pecori
	X	X	X	X	X	X						Kenneth Springs

Others

Staff

Molly Berns	Norm Sims
Jeff Fulgenzi	Linda Wheeland
Steve Keenan	Joe Zeibert
Mary Jane Niemann	

3. **MINUTES OF MEETING.**

Vice-Chairman Eastep asked if there were any additions or corrections to the minutes of the January 19, 2011 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

There was no report of officers.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- (A) **CENSUS** – Norm Sims stated that the Planning Commission has not yet received population and race data for Springfield and Sangamon County. He noted that the media is reporting that Sangamon County's population has grown 4.5% and the City of Springfield's population has grown 4.3% since the 2000 Census. The 2000 Census showed the city and county population grew by 5.9%. Media is also reporting that there is a higher percentage of growth in many villages in the area. Springfield's growth rate is higher than all but four of the top ten cities in the state. He stated that the Planning Commission will report on Census information when data is received.

Larry Eastep noted that funding to local governments was based on population and wondered if the City was lagging behind others. Sims said that the receipt of more funding is based on increased population assuming that the pie is increasing with population. If the pie is decreasing, a bigger piece of the smaller pie would be received. Eastep asked if there were only four others in the top ten cities in Illinois with population growth greater than Springfield, if that was good for the city. Sims said it was.

- (B) **METRO PLANNING TASK FORCE** – Sims noted that a copy of the recommendations of the Metro Planning Task Force was available at the meeting. (See attached). He had reported on the task force at last month's meeting. He reiterated that the purpose was how to establish sustainable communities in Illinois and bring planning (transportation, housing, economic development, environment) together.

- (C) **PROJECT INVENTORY** – Sims summarized a handout available at the meeting regarding the Planning Commission's project inventory. (See attached). The January 2011 update outlines active projects, completed projects and pipeline projects.

Sims noted that an open house would be held on Thursday, February 17 regarding the Williamsville Comprehensive Plan.

Sims said an open house would be held at Butler School on Wednesday, February 23 regarding the final MacArthur Redevelopment Plan.

Sims stated that the Planning Commission performs activities via several general planning service agreements, contract agreements and via other requests. He and other staff members have recently been asked about the number of staff members and that people are surprised at the number of projects being undertaken for the low number of staff (12). He

felt that a new staff policy should be set whereby any unfunded work request would be directed to the Regional Planning Commission for approval for staff time to be dedicated to the requested project. Eric Hansen asked for an example. Sims said the Planning Commission staff has worked with the Chamber of Commerce on an update of the City Subdivision Ordinance at the Chamber's request. He suggested in the future that either the work request be made by the jurisdiction or that the work request come before the Regional Planning Commission for approval of staff time dedication.

7. **CORRESPONDENCE.**

Sims summarized a letter from the Federal Emergency Management Agency (FEMA) regarding Sangamon County's floodplain designation. (See attached). He noted that among other flood related work, the staff notifies approximately 3,000 property owners with property in the floodplain annually. As a result of these activities, Sangamon County has retained a Class A designation which designates up to a 10% reduction in flood insurance. He noted that the staff is checking into the possibility of moving up a designation from the current Class 8 to Class 7. He said moving up a designation would lower the cost of flood insurance, but would require additional staff and code changes. He said research so far indicates that it would cost more to move up to a higher class and noted that everyone would share the cost through increased fees, not just property owners with property in the floodplain. He stated that the staff would continue to look into this issue.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

There were no subdivision projects to be reviewed by the Planning Commission this month.

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

11. **NEW BUSINESS.**

Sims summarized a handout available at the meeting regarding the Citizens' Efficiency Commission. (See attached). Eastep asked about the amount of time involved for the Planning Commission staff to staff this Committee. Sims was unsure of the time, but said he was looking into the possibility of volunteers and university student assistance.

Sam Cahnman moved to authorize the Planning Commission to staff the Citizens' Efficiency Commission. Claudio Pecori seconded the motion and the vote was unanimous.

12. **ADJOURNMENT.**

There being no further business, the meeting was adjourned.

Respectfully Submitted,



Mary Jane Niemann
Recording Secretary

Illinois Affordable Housing Task Force

**HOUSING / TRANSPORTATION / EMPLOYMENT LINKAGES
WORKING GROUP**

Report on Activity and Recommendations

**WORKING DRAFT
NOT FINAL**

January 14, 2011

Introduction / Working Group Purpose:

The 2010 Annual Comprehensive Housing Plan (ACHP) called for the formation of a Housing / Transportation / Employment Linkages Working Group ("Linkages Working Group") to further address the needs of "low- and moderate- income persons unable to afford housing near work or transportation". The Linkages Working Group was intended to build upon work begun as part of the initial 2004 Housing Task Force "Community & Regional Strategies Working Group" which, among other topics, examined a jobs/transportation/housing mismatch in Illinois. The new working group revisited this issue in order to propose **new, timely, and actionable solutions** designed to address the current financial environment where it is important to access and stretch all available dollars for housing and infrastructure.

In 2010, new federal and State initiatives were launched seeking to tie funding for affordable housing and other infrastructure and access to transportation and employment centers. Leading the way in this field is the Sustainable Communities Initiative (SCI), a federal inter-departmental partnership between HUD, Department of Transportation, and the Environmental Protection Agency.

While the Linkages Working Group was formed with a general scope of work in mind, the scope evolved into three guiding parameters for the group's activities and discussions:

- 1) Promote Linkages between Housing, Transportation, Environment, and Employment (including job creation as well as retention) in Illinois and among State agencies;
- 2) Develop and capitalize on existing regional coordination and collaboration initiatives, while recognizing diverse models and capacities; and
- 3) Enhance access to State and Federal funding/resources within and outside of Illinois to advance and enhance return on linked housing, transportation, and economic development investment.

The purpose of this report is to present the recommendations made by the Linkages Working Group to the Housing Task Force. The recommendations included are intended to both inform the Housing Task Force in its 2011 planning process as well as encourage larger statewide policy efforts.

Linkages Working Group Formation and Membership:

Membership of the Linkages Working Group included representation of various "expert" categories related to housing, transportation, employment, and the environment. For most categories, every effort to have both a Chicago metropolitan and non-metropolitan representative was made. Some participants are listed more than once, representing multiple expert categories.

<u>Expertise/Representation Category</u>	<u>Representative Name / Title</u>	<u>Company / Agency</u>
IHDA Chair	Jane Bilger, Senior Policy Director	Illinois Housing Development Authority
Co-Chairs	Robin Snyderman, Vice President of Community Development	Metropolitan Planning Council
	Norm Sims, Executive Director	Springfield-Sangamon County Regional Planning Commission
Affordable Housing Developers	Linda Fulkerson, Senior Vice President	Brinshore Development LLC
	Michael Goetz, Executive Director	Laborers Home Development Corporation
Financial Experts (Banks, Mortgage Counselors)	Jack Markowski, President/CEO	Community Investment Corporation
	Allen Rodriguez, Senior V.P. of Community Development	Charter One Bank

Expertise/Representation Category	Representative Name / Title	Company / Agency
Housing Advocates / Experts	King Harris , Senior Executive	Chicago Metropolis 2020
	George Dinges , President	Development Service Group
	Sharon Gorrell , Housing Policy Advisor	Illinois Association of Realtors
	Laurie Clayton , Administrator of Partnership for Homeownership	Illinois Association of Realtors
Transportation Experts	Maria Choca Urban , Program Director	Center for Neighborhood Technology
	Ed Hefflin , Manager / Carol Montague	Illinois Rural Transit Assistance Center
	Nicole Nutter	Regional Transportation Authority
	Bill Jung	RIDES Mass Transit District
Regional / Metropolitan Planning Organizations	Lee Deuben , Housing and Community Development Planner	CMAP, the Chicago Metropolitan Agency for Planning
	Norm Sims , Executive Director	Springfield-Sangamon County Regional Planning Commission
Public Housing Authorities	Tim Veenstra	Chicago Housing Authority (CHA)
	Brenda Coates , Executive Director	Peoria Housing Authority
Regional Employers	Allen Rodriguez , Senior V.P. of Community Development	Charter One Bank
	Charnetia Young , Workforce Development Manager	C.V.S.
Regional / County / Municipal Representatives	Bill Eager , Deputy Commissioner of Development Finance	Department of Community Development, Division of Housing
	Fred Kimble , Economic Development Director	Village of Westmont
Economic Development	Janice Morrissey	South Suburban Mayors and Managers Association
Philanthropic Organizations	Sherri Moses , Program Officer	Grand Victoria Foundation
IHDA	Bill Pluta , Director	Office of Housing Coordination Services, Illinois Housing Development Authority
	Jennifer Chan , Assistant Director	Office of Housing Coordination Services, Illinois Housing Development Authority
	Alan Quick , Housing Coordination Services Manager	Office of Housing Coordination Services, Illinois Housing Development Authority
DCEO	Kate Tomford , Chief Sustainability Policy Advisor	Illinois Department of Commerce and Economic Opportunity, Illinois Energy Office
Governor's Office	Mike Murray , Policy Advisor	Office of Governor Pat Quinn
IDOT	Marva Boyd , Deputy Director	Illinois Department of Transportation
	Keith Sherman , Acting Bureau Chief / Susan Stitt	Illinois Department of Transportation, Office of Planning
IL EPA	Doug Scott , Executive Director	Illinois Environmental Protection Agency
	Elmo Dowd , Associate Director	Illinois Environmental Protection Agency
HUD	Brian Gillen , Region V Sustainability Officer	US Department of HUD
	John Meyers , Field Office Director	HUD Springfield Field Office
U.S. DOT	John Donovan	Federal Highway Administration, U.S. Department of Transportation
	Lois Kimmelman	Federal Transit Authority, U.S. Department of Transportation
U.S. EPA	Christopher Choi	U.S. Environmental Protection Agency
	Elissa Speizman	U.S. Environmental Protection Agency

Key Terminology:

The Linkages Working Group used and recognized terminology that is prevalent in the lexicon to denote the different aspects of enhanced regional coordination and the importance of linking housing, transportation, and environmental considerations to enhanced employment opportunities. While terminology is an important aspect of moving forward with determining goals and making recommendations, the working group found also that it is too easy to be limited by terminology. The key terms used by the group are discussed below:

Sustainability – “Sustainability” is the key term often associated with the federal Sustainable Communities Initiative (SCI) effort to link HUD (housing), DOT (transportation), and EPA (environmental) funding and planning. Because the SCI initiative was a driving force in its convening, “sustainability” became the chief terminology used by the Linkages Working Group. The use of this term was questioned by some members due to confusing and sometimes contradictory meanings. For the purposes of the Linkages Working Group Report, “sustainability” will refer to the efficient use of scarce resources with a goal of maintaining or continuing availability.

Livability – “Livability” most often refers to the end-result of coordinated, resource-efficient practices. In most cases “livability” is used as a synonym for “sustainability” - the federal agencies participating in the Sustainable Communities Initiative developed Livability Principles to guide their efforts. “Livability” is a viable term because it reminds us that coordinated efforts are intended to impact people’s lives.

Green – “Green” is generally used to refer to energy conservation and resource-saving practices. While not actively discussed by the Linkages Working Group, “Green” activities could be component parts of the proposed actions and policy recommendations made by the working group which will ultimately have the effect of conserving energy and water and reducing reliance on fossil fuels.

Transit-Oriented Development (TOD) – Sometimes called a “transit-oriented district”, TOD is an economic development strategy that blends transit facilities, residential improvements and commercial redevelopment together. TOD requires thoughtful advance planning to create a mix of residential, retail and office uses and a supporting network of roads, bicycle and pedestrian ways focused on a major transit stop.

Cargo-Oriented Development (COD) – A term used to describe development that can occur on land surrounding freight facilities, like freight rail lines and intermodal terminals, so as to locate manufacturing, logistics and other complementary businesses at sites with excellent access to multiple modes of freight transportation and a ready workforce. Whereas TOD involves residential and commercial development, COD focuses largely on job creation and business and industrial development.

Integrated Planning - “Integrated Planning” refers to the local, regional, and interdepartmental coordination that is crucial to any coordinated funding and planning effort that links housing, jobs, and transportation. This term best categorizes the recommendations being made in this Report which focus around enhancing the opportunities and methods available for local and regional coordination of funding.

Collaborative and Resource-Efficient Planning - Ultimately the idea of collaborative and resource-efficient planning won the group over as the primary focus and the leading principle inherent in the policy and recommended actions being posited by the Linkages Working Group.

Statewide Collaborative and Resource-Efficient Planning Policy:

One of the major recommendations made by the Linkages Working Group is the implementation of a statewide policy that will inform and enhance Illinois' efforts to effectively link investments for housing, transportation, environment, and economic development. Given that this is seen as a significant and important component of an overall State policy, it is crucial that it be adopted by the Governor's Office and all applicable State agencies. Because not all principles of such a policy can be applicable to all agencies, the Linkages Working Group recommends that the agencies actively collaborate, review, and adapt the comprehensive policy principles outlined in this document into the ongoing goals and objectives of individual agencies.

The Linkages Working Group therefore recommends the adoption of the following statewide Collaborative and Resource- Efficient Planning Policy. It is designed to be comprehensive in ensuring that investments in transportation, jobs, housing, and land use promote the livability and sustainability of communities throughout Illinois in the most efficient, coordinated, and fiscally responsible manner. It is:

To enhance the State's ability to support the linkages between housing, transportation, economic development and environmental preservation, the Illinois' Governor's Office is requested to direct the Illinois state agencies to coordinate, prioritize and evaluate plans and expenditures in a manner that (a) attracts jobs and private sector engagement, (b) emphasizes interdepartmental and intergovernmental coordination, (c) promotes activities that efficiently utilize the State's financial and other resources, including regional planning and capacity, and (d) promotes good stewardship of natural resources, reduces detrimental environmental impact, and increases the walkability of Illinois' communities, to the extent practicable.

The chart below presents this Collaborative and Resource-Efficient Planning Policy broken down into a series of principles discussed by the Linkages Working Group as being appropriate for Illinois. These Illinois-specific Linkage Principles are aligned with the relevant federal Livability Principles in an effort to streamline statewide sustainable efforts with pre-existing federal efforts. The Working Group recognizes that the Federal Livability Principles – from the Sustainable Communities Initiative – are important components of many federal applications for funding:

Proposed Illinois Collaborative and Resource-Efficient Planning Policy in support of linked housing, transportation, economic development, and environmental preservation investment	
<p>State agencies will promote housing, transportation, environmental, and employment linkages through coordination and evaluation of plans and investments in a manner that:</p> <p>(a) attracts jobs and private sector engagement;</p> <p>(b) emphasizes interdepartmental and intergovernmental coordination;</p> <p>(c) promotes activities that efficiently utilize the State's financial and other resources including regional planning and capacity; and</p> <p>(d) promotes good stewardship of natural resources, reduces detrimental environmental impact, and increases the walkability of Illinois communities.</p>	
Illinois Linkage Principles	Applicable Federal "Livability Principles"
<p>Expand housing opportunity: Construction and rehabilitation of housing to meet the needs of the Priority Populations and people of all abilities, income-levels and household types; Increase a range of affordable housing and development in historically hard-to-reach areas of the State; Utilize employer-assisted and housing voucher resources strategically to engage employers, leverage resources and advance local and regional goals</p>	Promote Equitable Affordable Housing
<p>Coordinate transportation planning, economic development, and housing development: Consider existing and future transportation opportunities when locating new affordable and workforce housing; Enhanced Transit Oriented Development opportunities; Improved access to job centers from affordable housing.</p>	
<p>Preserve and rehabilitate existing affordable housing: Extend affordability and provide energy-savings features.</p>	
<p>Increase transportation choices: Examine transportation options and interconnectivity in diverse regions of the State; Develop understanding of transportation systems that exist in small and rural communities, and the limitations of these systems; Efficient growth and expansion of public transportation options in underserved areas.</p>	Provide More Transportation Choices
<p>Coordinate transportation planning and housing development: Site new transportation modes with affordable housing development and economic development trends in mind; Look to enhance Transit Oriented Development and Cargo-Oriented Development opportunities; explore decentralized rural models.</p>	
<p>Encourage non-traditional transportation modes: Explore bikeway, walkway, and waterway transportation opportunities; Decreased reliance on cars to reduce natural resource depletion; Encourage living spaces connected with downtown and community centers.</p>	
<p>Foster investment from regional employers: Attract expanding and new businesses with coordinated transportation and housing investment; Build on assets of a region.</p>	Enhance Economic Competitiveness
<p>Improve Workforce Housing: Plan for housing (affordable to variety of incomes) in job- and transportation-rich areas; Site affordable housing near employment, community, and cultural centers; promote employer-assisted housing.</p>	
<p>Coordinate Redevelopment: Replace and rehabilitate existing infrastructure; Use of rehabilitation and energy-efficiency programs for affordable housing preservation and rental development programs; Utilize Brownfield mitigation and redevelopment areas.</p>	Support Existing Communities
<p>Enhance regional coordination and planning: Share the benefits and burdens of development equitably throughout the region; Coordinate delivery mechanisms of funding and services; State support and assistance of regional applications for federal "sustainability" funding; Technical and strategic support of targeted funding and planning efforts; Institute transparent regulatory and permitting procedures to promote cost-effective growth.</p>	
<p>Access hard-to-develop areas: Foster and build relationships with communities that are traditionally resistant to affordable and workforce housing and other livability principles; Support technical assistance to communities with an interest but not the capacity to address livability and overall redevelopment efforts.</p>	
<p>Improve resource coordination and leveraging: Open communication and announcement of available resources and ongoing funding efforts; Explore logical pairing of funding opportunities; Increase inter-departmental funding.</p>	Coordinate Policies and Leverage Investment
<p>Enhance resource efficiency: Tracking of investments to encourage interdepartmental investment; Intergovernmental coordination and planning.</p>	
<p>Concentrate development: Mixed-use districts with residential, commercial, civic, cultural, educational, and recreation activities within manageable distances from each other; Transportation options and enhancements in line with community planning; Develop in a mindful, compact and conservationist manner; Maintain unique community characteristics; Incorporate geographically appropriate design including green space and walkability.</p>	Value Communities and Neighborhoods
<p>Conserved and Preserved Natural Resources: Protect environmentally sensitive lands throughout the state; Preserve biodiversity; Preserve private prime agricultural farmland; Construct and promote buildings and infrastructure that use land, energy, water, and materials efficiently.</p>	

Linkage Working Group Recommendations (Proposed Actions):

What follows is a breakdown of Linkage Recommendations culled and fully developed over the course of the Linkages Working Group's meetings and topical discussions. These Linkage Recommendations are presented to the Housing Task Force and the Governor's Office organized among six Areas that reflect and promote the Collaborative and Resource-Efficient Planning Policy and Linkages Principles. For each, a "Problem Identification" summarizes the issues as discussed by the Linkages Working Group, and a "Proposed Action" specifies recommended activity, identifies the key players, and proposes ways to document progress.

#1 Sustainability Through Policy	
Problem Identification:	
State agencies have incorporated basic sustainability / livability or green concepts into their programs. The Working Group finds that the State and agencies would benefit from "Collaborative and Resource-Efficient Planning" that further coordinates housing, transportation, employment, and environmental linkages. To achieve the desired outcomes, interagency coordination and collaboration should be maximized.	
Proposed Action A:	
Proposed Activity:	Led by the Governor's Office, State agencies will be directed to adopt the Collaborative and Resource-Efficient Planning Policy discussed above. This policy and the Illinois Linkages Principles provided above parallel existing federal treatment of these concepts (i.e. HUD's Livability Principles) but remain intentionally open, allowing collaboration and individualized realization of this policy by each State agency.
Actors:	Governor's Office (Lead); Housing Task Force; IHDA; IDOT; DCEO; IEPA; IDNR
Related Actions:	The adoption of a statewide Collaborative and Resource-Efficient Planning Policy will inform all other actions listed in this report. Issuance of an Executive Order or passage of legislation would be effective mechanism to ensure implementation.
Reporting / Showing Progress:	The recommended Collaborative and Resource-Efficient Planning Policy as developed by Linkages Working Group is to be submitted to Governor's Office, Housing Task Force, and applicable State agencies with the submittal of the Linkages Working Group Final Report. Goals/recommendations to be incorporated into 2011 Annual Comprehensive Housing Plan and Technical Plan. Governor's Office will direct State agencies to incorporate applicable components from this policy into their plans and funding practices.
Proposed Action B:	
Proposed Activity:	State agencies will adapt and customize the Collaborative and Resource-Efficient Planning policy and Illinois Linkages Principles into agency-appropriate program guidelines and evaluation or review criteria (where it is appropriate to do so) for their competitive resources and services.
Actors:	Governor's Office (Lead); IHDA; IDOT; DCEO; IEPA; MPOs/TMAs; CAA's.
Related Actions:	This action will inform all other actions listed in this report. Areas of particular connection are Proposed Action #2 (Aligning) and Proposed Action #3 (Functional Depository)

#1 Sustainability Through Policy (Continued)	
Proposed Action B (Continued):	
Reporting / Showing Progress:	Identification of existing sustainability factors included in current policies and programs within 90 days of adoption of Collaborative and Resource Efficient Planning Policy by applicable State agencies (see above proposed action A). Within one year, agencies will identify and incorporate changes to their program guidelines and evaluation criteria (where it is appropriate to do so). Subsequent reporting by each agency or group on progress to be reported in the Annual Comprehensive Housing Plan required reporting (Interim Progress Report and Annual Progress Report (due 9/30 and 4/1 of each year)).

#2: Aligning State Agency Coordination & Collaboration	
Problem Identification:	
The Working Group finds that there is a need for improved availability, exchange, and coordination of program information and implementation strategies between and among State agencies to encourage leveraging of existing resources and improved access to additional federal, state, private, and philanthropic resources. While agencies maintain inventories of public investments made throughout the State by their agency's programs, there is not an established system to share or access each other's information and activities, and in some cases there is very limited, if any, public access.	
Proposed Action A:	
Proposed Activity:	Establish a Governor's Development Sub-Cabinet and hold State agency Directors (or their designees) responsible for accounting for activity and for reporting program-specific goals related to inter-agency funding opportunities, possible leveraging opportunities, and other areas where interdepartmental coordination can help to achieve these goals.
Actors:	Governor's Office (Lead); Housing Task Force (IHDA); ICCT (IDOT); and similar advisory groups or liaisons from DCEO and IEPA.
Related Actions:	Proposed Actions #2 (Aligning)-B, #2-C; Proposed Action #3 (Functional Depository); Proposed Action #5 (Improving Skills)
Reporting / Showing Progress:	State agencies to be directed to set clear and concise measurable outcomes for coordinated investments. All reporting showing goals and specific investments and interagency funding efforts in support of planned goal outcomes to be reported to the Governor's Sub-Cabinet directly as requested, but also through the Housing Task Force's required Annual Comprehensive Housing Plan – Interim and Annual Progress Reports (due 9/30 and 4/1 of each year).
Proposed Action B:	
Proposed Activity:	Build an interagency system – by identifying appropriate lines of interdepartmental communication and permitting the sharing of information across departments - that will help coordinate State investments by identifying and tracking these investments to help illuminate logical pairing of funding and investments which foster future development opportunities.
Actors:	Governor's Office (Lead); Housing Task Force (IHDA); ICCT (IDOT); and similar advisory groups or liaisons from DCEO and IEPA.
Related Actions:	Proposed Actions #2 (Aligning)-A, #2-C; Proposed Action #3 (Functional Depository)

#2: Aligning State Agency Coordination & Collaboration (Continued)	
Proposed Action B (Continued):	
Reporting / Showing Progress:	Status updates to be included in Annual Comprehensive Housing Plan progress reporting and at HTF meetings.
Proposed Action C:	
Proposed Activity:	Pair and / or leverage logically complimentary State funding sources (including the transfer of funds, joint funding opportunities, and/or interagency agreements) in order to encourage coordinating available funds to targeted programs.
Actors:	Governor's Office (Lead); Housing Task Force (IHDA); ICCT (IDOT); and similar advisory groups or liaisons from DCEO and IEPA; Federal sustainability agencies
Related Actions:	Proposed Action #3 (Functional Depository); Proposed Action #4 (Regional Capacity Building)
Reporting / Showing Progress:	Can be measured by successful leveraging accomplishments, interagency agreements, or legal authorization of fund transfers when needed.

#3: Improving Access to Information: Functional Depository of Housing / Transportation / Employment Information	
Problem Identification:	
The Working Group finds that while all participating State agencies maintain fairly detailed information on all existing development programs on their individual websites, there is limited ability to share the information between departments, with local jurisdictions, and with the public for all State and federal funding available for specific types of projects. This information is often not cross-referenced geographically or by programmatic regions.	
Proposed Action:	
Proposed Activity:	Design functional depository technology to expand and encourage maximum allowable public access, to information to promote and link investment and regional coordination. Target audience is development community, business owners, municipalities, counties, planning agencies, housing authorities, and general public. This depository should allow funding and programming decisions to be cross-referenced within geographic regions of the state. Determination as to the level of informational and data detail that can be realistically provided will be necessary, and should be addressed by the Sub-Cabinet, in consultation with local interests.
Actors:	Identification of lead agency and/or possible third-party administrator needed. IHDA, IDOT, DCEO, IEPA, HUD, U.S. DOT, U.S. EPA
Related Actions:	Proposed Actions #2 (Aligning) – A, -B, and -C; Proposed Action #4 (Regional Capacity Building) – A and - C; and Proposed Action 5 (Improving Skills)
Reporting / Showing Progress:	Periodic website development status updates to be included in ACHP progress reporting and at HTF meetings. Development and maintenance of interagency information on sustainability/development programs will be required, and funding to be sought from private foundations to launch and maintain this initiative.

#4: Increasing Policy and Program Reach: Regional Capacity Building

Problem Identification:

The Working Group finds that regional agencies and entities provide a wide but uneven variety of planning and management services for Housing, Transportation, and Employment programs at the local level. Fragmented coordination inhibits maximum benefit of integrated regional planning.

Proposed Action A:

Proposed Activity: Emphasize the expansion of regional capacity and promote programmatic integration as the State's logical and practical role in building capacity for regional coordination. Expand State agencies' coordination of data and presence in the regions of Illinois via activities such as building the functional depository of information and cataloging available funding. Examine previously used coordination models (i.e. A95 and EO 12372) and provide State incentives wherever possible.

Actors: Governor's Office (Lead); Regional Planning Councils; IHDA; IDOT; DCEO; IEPA; RTAC

Related Actions: Proposed Action #1 (Planning and Program Policy) – A, and –B; Proposed Actions #2 (Aligning) – A, -B, and -C; Proposed Action #3 (Functional Depository); Proposed Action #5 (Improving Skills); Proposed Action #6 (Best Practices)

Reporting / Showing Progress: Activities will be reported in the Annual Comprehensive Housing Plan and related progress reports that document the establishment of policy, interdepartmental coordination, and public outreach required.

Proposed Action B:

Proposed Activity: Emphasize the importance of coordination among regional (see below) or sub-regional organizations to address geographic/jurisdictional/funding concerns in linked housing, transportation, and employment program delivery. To best represent the State's diverse populations, pilot programs will be sought from regions with unified as well as fragmented programmatic and / or geographic coverage, and from both metropolitan areas and non-metropolitan / rural areas.

Actors: RPCs / Councils of Government; MPOs and TMAs; Counties; Municipalities; PHAs; EDOs; CAAs; CoCs; ILARC; etc.

Related Actions: Proposed Action #3 (Functional Depository); Proposed Action #5 (Improving Skills); Proposed Action #6 (Best Practices)

Reporting / Showing Progress: Staffs of multiple regional agencies serving the same geographic area will work together to report on progress made in improving coordination of local resources and in assessing the region's ability to successfully compete for federal and State sustainability funds.

#4: Increasing Policy and Program Reach: Regional Capacity Building (CONTINUED)	
Proposed Action C:	
Proposed Activity:	Develop a system that allows regional organizations to report activities (both planned and funded) related to coordinated program delivery to appropriate State agencies. Such reporting will be used to better coordinate State programs with regional advances.
Actors:	RPCs / Councils of Government; MPOs and TMAs; Counties; Municipalities; PHAs; EDOs; CAAs; CoC; ILARC; etc.
Related Actions:	Contingent on Proposed Action #4-A; Proposed Action #3 (Functional Depository); Proposed Action #5 (Improving Skills); Proposed Action #6 (Best Practices)
Reporting / Showing Progress:	State and regional agency staffs will work together to report on progress made in improving reporting of local initiatives and efforts.

#5 Improving Skills for Sustainability	
Problem Identification:	
The Working Group finds that while State agencies provide some technical assistance and funding for the planning necessary to advance sustainable development, it has not been organized or presented to local jurisdictions or the public in a coordinated manner so as to allow participants to take full advantage. For successful implementation of the concepts and policy to occur, technical assistance will need to be provided.	
Proposed Action:	
Proposed Activity:	The State will inventory, maintain, and make publicly available information on technical assistance providers and programs funded by State and Federal agencies. Enable leveraging and linking of private and philanthropic resources (by coverage area) which could assist in local and regional sustainable planning and development efforts. Identify future technical assistance needs that will advance sustainable development.
Actors:	Governor's Office, IHDA, IDOT, DCEO, IEPA, Federal Agencies (HUD, DOT, EPA), Private and Philanthropic providers, Regional agencies and organizations.
Related Actions:	Proposed Action #3 (Functional Depository); Proposed Action #6 (Best Practices)
Reporting / Showing Progress:	List specific technical assistance grants and programs and provide ongoing maintenance of same. Make recommendations to appropriate agencies and other entities on future TA funding. Technical assistance tracking to be contained in the Functional Information Depository (See #3 above). Partially base Technical Assistance need on regular / occasional analysis of HUD and other application competitions to identify common deficiencies. Identify existing similar technical assistance tracking resources to be utilized (e.g., CMAP Technical Assistance Providers Committee). Evaluation of ongoing effectiveness of technical assistance coverage and programming to be included in update of inventory as well as in ACHP reporting.

#6	Knowing and Using What Works: Identifying and Disseminating Best Practices
Problem Identification:	
The Working Group finds that the State of Illinois is not taking full advantage of legislative and programmatic best practices in sustainability that have occurred in Illinois and its localities.	
Proposed Action:	
Proposed Activity:	Looking forward, actively encourage sustainability partners to identify and describe legislative and programmatic "best practices" that further our collective understanding of successful linkage of housing, transportation, and economic development and that demonstrate successful interdepartmental leveraging and regional coordination. Best Practice examples should emphasize efficient leveraging of funding, regional planning and coordination, as well as intergovernmental coordination. Best practices should also emphasize system coordination and identify both barriers and possible solutions. Best Practice examples must be far-reaching and have strong replication potential to encourage statewide applicability.
Actors:	Regional Agencies and Not-For-Profits will jointly establish a pilot project selection process. IHDA, IDOT, DCEO, IEPA will assist in identifying possible pilot projects and best practices.
Related Actions: Proposed Action #3 (Functional Depository); Proposed Action #5 (Improving Skills)	
Reporting / Showing Progress:	Dependent on project selection and successful implementation. It is hoped that these or future pilot programs are successfully tied into the region's ability to successfully compete for federal, State, and private funds.

LIST OF ACRONYMS USED IN THIS REPORT

ACHP	Annual Comprehensive Housing Plan – <i>An Illinois State Housing Plan created by the Housing Task Force (per The Comprehensive Housing Planning Act – P.A. 94-965) that guides affordable housing and service funding efforts and policy setting activity on an annual basis.</i>
CAA	Community Action Agency - <i>A private non-profit corporation or public agency which is authorized under the Economic Opportunity Act of 1965 to administer funds received from Federal, State, local, or private funding entities to assess, design, operate, finance, and oversee antipoverty programs.</i>
CoC	Continuums of Care - <i>localized groups, authorized by the McKinney-Vento Act of 1986, that help to plan and coordinate services to the homeless throughout Illinois.</i>
DCEO	Illinois Department of Commerce and Economic Opportunity.
DOT	United States Department of Transportation.
EDO	Economic Development Organization – <i>A government department or an independent agency that seeks out new economic opportunities for a municipality, county, region, or state.</i>
EPA	United States Environmental Protection Agency.
HTF	The Governor's Housing Task Force – <i>A committee consisting of public sector and private housing expert members. The Housing Task Force creates, monitors, and tracks progress towards the Annual Comprehensive Housing Plan (P.A. 94-965).</i>
ICCT	Interagency Coordinating Committee on Transportation – <i>chaired by the Governor's Office and staffed by the Rural Transit Assistance Center (RTAC), this committee meets quarterly to discuss transportation coordination ongoing throughout the State. The ICCT clearinghouse of information is maintained by the RTAC and provides a one-stop-shop of information regarding statewide transportation coordination information (P.A. 93-185).</i>
IDOT	Illinois Department of Transportation.
IEPA	Illinois Environmental Protection Agency.
IHDA	Illinois Housing Development Authority.
ILARC	Illinois Association of Regional Councils.
MPO	Metropolitan Planning Organization – <i>A regional federally-funded transportation planning and policy-making organization.</i>
OHCS	Office of Housing Coordination Services.
PHA	Public Housing Authority.
RPC	Regional Planning Commission – <i>A planning commission serving a particular geographic region of Illinois. May also be an MPO or TMA.</i>
RTAC	Rural Transit Assistance Center – <i>Housed at the Illinois Institute for Rural Affairs at Western Illinois University, the RTAC staffs that ICCT and maintains a clearinghouse of information regarding rural transportation throughout Illinois.</i>
TMA	Transportation Management Agency – <i>Work within defined geographic areas to meet and to solve local transportation needs. Serves like an MPO for a larger metro area.</i>

Appendices

Appendix A – Context Sensitive Solutions

Linked to recommendations regarding adopting and adapting a statewide Collaborative and Resource-Efficient Planning Policy (Recommendation #1, Proposed Action A and Proposed Action B)

Submitted by Linkages Working Group Co-Chair Norm Sims, the following excerpts are from the September 15, 2009 Springfield-Sangamon County Regional Planning Commission (SSCRPC) paper (prepared by Dale Schultz, Associate Planner for Transportation at SSCRPC) entitled "The Basics of Context Sensitive Solutions". While Context Sensitive Solutions (CSS) is a specific process used by transportation agencies, the Linkages Working Group feels that the tenants of CSS apply to the broader goals outlined in this report. This information is included to provide information on a possible model to be emulated as a format to frame the adoption of Collaborative and Resource-Efficient Planning Policy by Illinois' State agencies (as discussed in Recommendation #1, Proposed Action A and Proposed Action B).

The Federal Perspective

The use of CSS is addressed in Federal and State law as well as policy. For example, SAFETEA-LU, the Federal transportation act [US Code Section 109(c) (2) of title 23], includes consideration of identified documents and materials that define the core principles of CSS by eight "characteristics of the process that yield excellence" and seven "qualities that characterize excellence in transportation design".

The eight characteristics of the process that yield excellence⁵ are:

- The project satisfies the purpose and needs as agreed to by a full range of stakeholders. This agreement is forged in the earliest phase of the project and amended as warranted as the project develops.
- The project is a safe facility for both the user and the community.
- The project is in harmony with the community, and it preserves environmental, scenic, aesthetic, historic, and natural resource values of the area; i.e., exhibits context sensitive design.
- The project exceeds the expectations of both designers and stakeholders and achieves a level of excellence in people's minds.
- The project involves efficient and effective use of the resources (time, budget, community) of all involved parties.
- The project is designed and built with minimal disruption to the community.
- The project is seen as having added lasting value to the community.

The seven qualities that characterize excellence in transportation design⁶ are:

- Communication with all stakeholders is open, honest, early, and continuous.
- A multidisciplinary team is established early, with disciplines based on the needs of the specific project, and with the inclusion of the public.
- A full range of stakeholders is involved with transportation officials in the scoping phase. The purposes of the project are clearly defined, and consensus on the scope is forged before proceeding.
- The highway development process is tailored to meet the circumstances. This process should examine multiple alternatives that will result in a consensus of approach methods.
- A commitment to the process from top agency officials and local leaders is secured.
- The public involvement process, which includes informal meetings, is tailored to the project.
- The landscape, the community, and valued resources are understood before engineering design is started.
- A full range of tools for communication about project alternatives is used (e.g., visualization).

⁵ See <http://www.fhwa.dot.gov/>.

⁶ See *Ibid*.

Appendix B – Federal Livability Principles

Influenced the formation of the Linkages Working Group. Specifically linked to recommendations regarding a statewide Collaborative and Resource-Efficient Planning Policy (Recommendation #1, Proposed Action A and Proposed Action B)

The Sustainable Communities Initiative (SCI) denotes the linking of three federal agencies (DOT, HUD, and EPA) in order to fund initiatives that better link housing and transportation and environmental concerns. The SCI collaboration produced the following Six Livability Principles (excerpted below from www.hud.gov), which are key to federal funding initiatives coming out of the SCI and which were also key in framing the recommended Collaborative Resource-Efficient Planning Policy for Illinois proposed in this report.

Six Livability Principles:

- **Provide more transportation choices.** Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.
- **Promote equitable, affordable housing.** Expand location- and energy-efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.
- **Enhance economic competitiveness.** Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers, as well as expanded business access to markets.
- **Support existing communities.** Target federal funding toward existing communities—through strategies like transit oriented, mixed-use development, and land recycling—to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.
- **Coordinate and leverage federal policies and investment.** Align federal policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy
- **Value communities and neighborhoods.** Enhance the unique characteristics of all communities by investing in healthy, safe, and walkable neighborhoods—rural, urban, or suburban.

Appendix C – Intergovernmental Review Of Federal Financial Assistance

Linked to recommendations regarding improving access to information, the establishment of a functional depository of information and interdepartmental coordination, and regional capacity building (Recommendations #2, #3, and #4).

The coordination of information on receipt of federal financial assistance has had an interesting history. On the housing and community development side, this essentially started with the Housing Act of 1954. This law, among other features, created the Comprehensive Planning Program, often referred to as Section 701, that part of the statute which authorized it. This provided federal funding to both State planning offices and regional planning organizations, and in many states was the catalyst for State legislation to allow formation of regional planning commissions and councils of government to carry out these responsibilities. These 701 funds were either administered through HUD's predecessor agency or the State planning office, or a combination of both directly to local and regional planning organizations. Larger, urbanized areas tended to prefer a direct federal-to-local funding relationship.

In 1968, Congress passed the Intergovernmental Cooperation Act, which set into motion a series of reforms aimed at addressing issues of regional coordination. A major change instituted by this law was implemented through the Office of Management and Budget's (OMB's) Circular A-95, which established the state clearinghouse review process, and later the Single Point of Contact review system. These systems required applicants for federal funding assistance to submit information (usually an SF 424 form) to the State Clearinghouse for comments prior to filing it with the funding agency. The addition of the sub-state clearinghouse function brought in the regional planning organizations, and allowed both State and regional agencies to obtain a comprehensive overview of federal assistance being applied for or being received in their regions. HUD allowed for RPCs and COGs to utilize Section 701 planning funds to support the cost of these coordination efforts. Applicants generally needed both State and sub-state clearinghouse review letters in federal applications as a pre-requisite for funding eligibility.

Much of this changed in the 1980's. With the "New Federalism" of the Reagan Administration, federal involvement in programs was being "devolved" (i.e., reduced or eliminated) and left in the hands of State and local governments to administer. In its first full budget proposal, the Administration proposed elimination of the Section 701 comprehensive planning program. Similarly, through Executive Order 12372, it revoked OMB Circular A-95, stating that it was promoting "strengthened federalism by relying on state and local government coordination and review of federal financial assistance". Essentially, this EO allowed the states to voluntarily continue operation of a state clearinghouse, but without any federal financial or policy assistance. In Illinois, this continued to be operated at a minimal level through the Governor's Office. As it was not adequately staffed, it frequently utilized old listings of federal programs to determine applicability for intergovernmental review, so many new programs (eg HOME and McKinney Act homeless assistance) were completely missed. Most regions discontinued the intergovernmental review due to its reduced value as a coordination tool, but also due to lack of funding. Operation of the clearinghouse was transferred to the Illinois Department of Commerce and Community Affairs (now DCEO) in 1995. While some regional planning organizations have continued to operate their sub-state clearinghouse roles without any direct federal or state financial assistance, the State clearinghouse role has been inactive for a number of years.

The following is taken from a document prepared by the Toledo (Ohio) Metropolitan Area Council of Governments (TMACOG) entitled "A-95 Guidelines for Public Water System Applications". TMACOG conducts OMB Circular A-95 reviews on applications requesting federal funding with the purpose of reviewing applications for regional consistency to best utilize public resources. While much of this document is specific to water system applications, the background section on the A-95 process is very useful and has been included here for reference.

A-95 Background

In 1968, the Intergovernmental Cooperation Act set into motion a series of comprehensive reforms aimed at addressing issues of regional coordination. A major change brought about by the act was implemented through Circular A-95 of the Office of Management and Budget. The A-95 circular established the state clearinghouse grant review process, and was later revised to establish the Single Point of Contact review system. TMACOG was formed primarily to be the regional clearinghouse and address the federal initiatives and local intergovernmental needs.

As of April 1, 1997, the State Clearinghouse located in the Office of Budget and Management (OBM) discontinued their participation in the local review as designated by Presidential Executive Order 12372. While eliminating the State Clearinghouse, the OBM continued to recognize the need to allow opportunities for local and agency comment on federal grant applications. Without the State Clearinghouse, Area Clearinghouses had to pursue a more meaningful relationship with local grant entities to ensure that appropriate desired communications are occurring between federal grant applicants and the Area Clearinghouse. The OBM facilitated such communications by maintaining lists of state agency contacts and Area Clearinghouse contacts. This action made the A-95 review process a voluntary activity for TMACOG and other regional agencies.

The A-95 process involves the following applications for funding:

- Federally funded projects
- Local or regional applications for federal funding

The A-95 review process is as follows:

- Applicant provides Notification of Intent or a full application to TMACOG.
- Staff reviews the application based on consistency with regional plans and goals when related to TMACOG programs.
- A listing of current applications under A-95 review is distributed to the County Plan Commission Directors and Presidents of the County Boards of Commissioners.
- Applications resulting in a conflict will go before the TMACOG Executive Committee for discussion and a vote.
- A review letter is sent to the applicant notifying them of the review conclusions.

The following is the full text of Executive Order 12372, issued on July 14, 1982, which rescinded OMB Circular A-95 (cf. Section 7).

←Executive Order 12371	Executive Order 12372 by <i>President of the United States</i> Intergovernmental Review of Federal Programs	Executive Order 12373→
Signed by President Ronald Reagan July 14, 1982	Federal Register page and date: 47 <u>F.R.</u> 30959, July 16, 1982	

By the authority vested in me as President by the Constitution and laws of the United States of America, including Section 401(a) of the Intergovernmental Cooperation Act of 1968 (42 U.S.C. 4231(a)) and Section 301 of Title 3 of the United States Code, and in order to foster an intergovernmental partnership and a strengthened federalism by relying on State and local processes for the State and local government coordination and review of proposed Federal financial assistance and direct Federal development, it is hereby ordered as follows:

Section 1. Federal agencies shall provide opportunities for consultation by elected officials of those State and local governments that would provide the non-Federal funds for, or that would be directly affected by, proposed Federal financial assistance or direct Federal development.

Sec. 2. To the extent the States, in consultation with local general purpose governments, and local special purpose governments they consider appropriate, develop their own processes or refine existing processes for State and local elected officials to review and coordinate proposed Federal financial assistance and direct Federal development, the Federal agencies shall, to the extent permitted by law:

- (a) Utilize the State process to determine official views of State and local elected officials.
- (b) Communicate with State and local elected officials as early in the program planning cycle as is reasonably feasible to explain specific plans and actions.
- (c) Make efforts to accommodate State and local elected officials' concerns with proposed Federal financial assistance and direct Federal development that are communicated through the designated State process. For those cases where the concerns cannot be accommodated, Federal officials shall explain the bases for their decision in a timely manner.
- (d) Allow the States to simplify and consolidate existing Federally required State plan submissions. Where State planning and budgeting systems are sufficient and where permitted by law, the substitution of State plans for Federally required State plans shall be encouraged by the agencies.
- (e) Seek the coordination of views of affected State and local elected officials in one State with those of another State when proposed Federal financial assistance or direct Federal development has an impact on interstate metropolitan urban centers or other interstate areas. Existing interstate mechanisms that are redesignated as part of the State process may be used for this purpose.
- (f) Support State and local governments by discouraging the reauthorization or creation of any planning organization which is Federally-funded, which has a Federally-prescribed membership, which is established for a limited purpose, and which is not adequately representative of, or accountable to, State or local elected officials.

Sec. 3. (a) The State process referred to in Section 2 shall include those where States delegate, in specific instances, to local elected officials the review, coordination, and communication with Federal agencies.

(b) At the discretion of the State and local elected officials, the State process may exclude certain Federal programs from review and comment.

Sec. 4. The Office of Management and Budget (OMB) shall maintain a list of official State entities designated by the States to review and coordinate proposed Federal financial assistance and direct Federal development. The Office of Management and Budget shall disseminate such lists to the Federal agencies.

Sec. 5. (a) Agencies shall propose rules and regulations governing the formulation, evaluation, and review of proposed Federal financial assistance and direct Federal development pursuant to this Order, to be submitted to the Office of Management and Budget for approval.

(b) The rules and regulations which result from the process indicated in Section 5(a) above shall replace any current rules and regulations and become effective April 30, 1983.

Sec. 6. The Director of the Office of Management and Budget is authorized to prescribe such rules and regulations, if any, as he deems appropriate for the effective implementation and administration of this Order and the Intergovernmental Cooperation Act of 1968. The Director is also authorized to exercise the authority vested in the President by Section 401(a) of that Act (42 U.S.C. 4231(a)), in a manner consistent with this Order.

Sec. 7. The Memorandum of November 8, 1968, is terminated (33 Fed. Reg. 16487, November 13, 1968). The Director of the Office of Management and Budget shall revoke OMB Circular A-95, which was issued pursuant to that Memorandum. However, Federal agencies shall continue to comply with the rules and regulations issued pursuant to that Memorandum, including those issued by the Office of Management and Budget, until new rules and regulations have been issued in accord with this Order.

Sec. 8. The Director of the Office of Management and Budget shall report to the President within two years on Federal agency compliance with this Order. The views of State and local elected officials on their experiences with these policies, along with any suggestions for improvement, will be included in the Director's report.

RONALD REAGAN
The White House,
July 14, 1982.

[Filed with the Office of the Federal Register, 3:18 p.m., July 14, 1982]

Appendix D – Catalog of State Assistance to Local Governments

Linked to recommendations regarding improving access to information, the establishment of a functional depository of information and interdepartmental coordination (Recommendations #2 and #3).

The Catalog of State Assistance to Local Governments provides, in a hard copy, a listing of many of the state assistance programs available throughout the state. While the working group did assert that this document was not complete, and did not truly represent the level of interconnection and access that would be necessary, some excerpts of this document are included as demonstration of current/recent coordination efforts that could be built upon.

Catalog of State Assistance to Local Governments

Thirteenth Biennial
Edition
2009



Illinois General Assembly
LRU
LEGISLATIVE RESEARCH UNIT

Table of Contents

Introduction.....	xi
Elected Officers.....	1
Attorney General.....	1
Inheritance and Estate Tax Collection.....	1
Legal Advice/Representation.....	1
Legal Aid for State's Attorneys—Opinions.....	1
Legal Aid for State's Attorneys—Criminal Prosecution/Trial Assistance.....	2
Public Access Counselor.....	2
Violent Crime Victims Assistance Program.....	2
Comptroller.....	3
Comptroller Connect Internet Filing and Local Government Website.....	3
County Treasurer Training Program.....	3
Fiscal Responsibility Report Card/Data Collection.....	4
Local Government Advisory Board.....	4
Local Government Assistance Hotline.....	5
Local Government Education and Training Programs.....	5
Lieutenant Governor.....	6
Governor's Rural Affairs Council.....	6
Illinois Green Government Coordinating Council.....	6
Illinois Main Street.....	6
Illinois River Coordinating Council.....	7
Secretary Of State.....	8
Library Construction.....	8
Library Services and Technology.....	8
Library Services for the Blind and Physically Handicapped.....	8
Library Systems/Area and Per Capita Grants.....	9
Library System Automation.....	9
Library Technology Grants.....	10
Literacy Grant Program.....	10
Penny Severns Summer Family Literacy Grant Program.....	10
Project Next Generation.....	11
Public Libraries/Equalization Aid.....	11
Public Libraries/Per Capita Grants.....	11
Records Management and Disposal.....	12
State Treasurer.....	12
Inheritance Tax Collection Fees.....	12
The Illinois Funds, Money Market Fund.....	13

Code Agencies	13
Aging, Department on.....	13
Foster Grandparent Program	13
Senior Citizens Assistance/Chicago.....	15
Agriculture, Department of	18
Animal Control	18
County Soil Survey	18
Soil and Water Conservation.....	19
Weights and Measures Training	19
Central Management Services, Department of.....	20
Cellular Services	20
Illinois Wireless Information Network (TWIN).....	20
Joint Purchasing Program.....	21
Local Government Health Plan (LGHP).....	21
Starcom 21 Statewide Voice Communications Radio Network.....	22
Surplus Property Distribution	22
Vehicle Servicing.....	22
Children and Family Services, Department of.....	23
Child Care and Placement	23
County Reimbursement of Juvenile Justice Program	23
Commerce and Economic Opportunity, Department of.....	24
Administration of Illinois Home Weatherization Assistance Program.....	24
Administration of Low-Income Home Energy Assistance	24
Business and Industry Data Center Network (BIDC).....	24
Community Development Assistance Program.....	25
Community Services Block Grants (CSBG).....	25
Competitive Communities Initiative (CCI).....	26
Emergency Shelter Grants Program.....	26
Energy Codes, Building Industry Training, and Education Programs.....	27
Energy Efficiency for Local Governments.....	27
Energy Performance Contracting.....	27
Enterprise Zones	28
Local Government Management Services	28
Local Tourism and Convention Bureau Grant Program	29
Public Infrastructure Program.....	29
Recycling Grants Program	29
Sites, Buildings, and Community Profiles	30
Tourism Attraction Development Grant Program	30
Tourism Marketing Partnership Program.....	31
Tourism Private Sector Grant.....	31
Workforce Investment Act (WIA).....	32

TRANSPORTATION, DEPARTMENT OF

AIR/AIRPORT IMPROVEMENT

Objective: The Department provides for planning, programming, administration, and construction of airport improvement projects. Through this assistance, local subdivisions accomplish the purposes of federal legislation in the development of a national system of civil aviation airports. The airport or proposed airport must be publicly-owned or be a privately-owned designated reliever and be reflected in the approved National Airport System Plan and State Airport System Plan. The funding breakdown for federally eligible projects is 95% federal, 2.5% state, and 2.5% local.

Eligibility: Counties, municipalities, and special districts: airport authorities, and port and park districts.

Funding: (dollars in thousands)

<i>FY 2006</i>	<i>FY 2007</i>	<i>FY 2008</i>	<i>FY 2009</i>
\$146,365	\$120,115	\$84,214	\$124,356

101

Further Information: 620 ILCS 5/32.

Department of Transportation
Division of Aeronautics
1 Langhorne Bond Drive
Springfield, Illinois 62706
(217) 753-4400

HIGHWAYS/ASSISTANCE TO NEEDY UNITS OF GOVERNMENT—TOWNSHIP/ROAD DISTRICTS

Objective: Additional highway funding assistance is available for townships to bring them to a minimum level of assistance per mile (\$1,547). To be eligible, townships must be levying the maximum township highway tax rate; those that have been rolled back by referendum are eligible for a 50% share.

Eligibility: Townships.

Funding: (dollars in thousands)

<i>FY 2006</i>	<i>FY 2007</i>	<i>FY 2008</i>	<i>FY 2009</i>
\$9,814	\$9,814	\$9,814	\$10,014

Further Information:

Department of Transportation
Division of Highways
2300 South Dirksen Parkway
Springfield, Illinois 62764
(217) 785-5011

HIGHWAYS/COUNTY CONSOLIDATED PROGRAM

Objective: This program combines the Highways/Assessed Valuation Loss Compensation, Highways/Assistance to Needy Units of Government—County, and Highways/High-Growth County Assistance. The assistance will be distributed among the counties (excluding Cook) with \$8 million shared equally and \$13.8 million distributed based on registered vehicles (motor fuel tax formula).

Eligibility: Counties.

Funding: (dollars in thousands)

<i>FY 2006</i>	<i>FY 2007</i>	<i>FY 2008</i>	<i>FY 2009</i>
\$21,364	\$21,364	\$21,364	\$21,800

Further Information:

Department of Transportation
Division of Highways
2300 South Dirksen Parkway
Springfield, Illinois 62764
(217) 785-5011

102

Springfield-Sangamon County Regional Planning Commission

Status: Current Project Inventory*

January 2011 Update for PY2010-2011 *** Indicates new project or change since last report.

Administrative Initiatives

Status	Project	Lead(s)	Funds	By Contract
COMPLETE 2010	Reorganization and Automation of SSCRPC Library and Archives. To organize the SSCRPC's library of resources and archives, remove and replace obsolete materials, and create a database catalog for Commission and in-house public use.	Wheeland/ Lewis	Mixed Local	TO: Thea B. Chesley
Active [On-going]	Assistance to Central Illinois Economic Development Authority. To assist the CIED with the development of its administrative and organizational infrastructure.	Sims	Mixed Local	No. Internal project only.
Active [On-going] ***	Continuing Education Program for Zoning Board of Appeals. To assist new and current members of the Sangamon County Zoning Board of Appeals in policies and process of zoning.	Berns/ Knowles	Local	No. Internal project only.
Active [2011-2013] ***	Citizens' Efficiency Commission. To assist in the start-up and operation of the Citizens' Efficiency Commission established by referendum.	Sims/ Fulgenzi	Local	No. Internal project only.

Strategic & Comprehensive Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
COMPLETE 2010	SangStat Regional Index Project: Beta. To establish an on-line benchmarking system for Sangamon Region tied to Regional Plan.	Sims	Mixed Local	No. Internal project only.
COMPLETE 2010	Sangamon Regional Sustainability Planning Project Proposal. To develop a proposal to submit to USHUD to develop a plan addressing USHUD Livability Principles in the Sangamon Region as an additional component of the Sangamon Regional Comprehensive Plan project.	Sims, Fulgenzi.	USHUD SCR Grant & ICRPF	No. Proposal development internal project only. Consultant TBD based upon successful application.
COMPLETE 2010	Assistance With Enos Park Master Plan. To provide GIS information, mapping and other professional consultation to the project team.	Sims/ Fulgenzi	City of Spfld. through Enos Park Neigh. Assoc.	FROM: Mansur Real Estate Services, Inc.
Active [Phase I & 2 complete]	Sangamon Regional Comprehensive Plan. To develop a long-range, comprehensive plan for the Sangamon County region. The plan will address six study areas: Environment & Natural Resources; Economic & Technology Development; Transportation & Public Infrastructure; Housing & Neighborhoods; Heritage, Recreational & Cultural Amenities; Land Use & Development in the unincorporated areas	Fulgenzi	ICRPF	TBD. Possible addition of consultant in 2010.

* Does not include projects for City of Springfield and Sangamon County conducted under general planning service agreements.

	of the County.			
Active [Complete Feb. 2011]	Williamsville Comprehensive Plan. To develop a comprehensive plan for the City of Williamsville.	Fulgenzi /Zeibert	City of Willsville.	FROM: City of Williamsville
Active	Curran Comprehensive Plan. To develop a comprehensive plan for the Village of Curran. Not to commence until Williamsville plan completed.	Fulgenzi	Local/CRPF	No. Internal project only.
Active ***	Illustrative Transit Oriented Development Project. To extend upon TOD assessment by developing illustrative examples and scope of a TOD adjacent to proposed Springfield multi-modal transit facility.	Soni	Local	No. Internal project only.
Pipeline	Illipolis Comprehensive Plan. To develop a comprehensive plan for the City of Illipolis. Not to commence until Williamsville plan completed.	Fulgenzi	Local/CRPF	No. Internal project only.
Pipeline	Viriden Comprehensive Plan. To develop a comprehensive plan for the City of Viriden. Under consideration by Viriden Board. Not to commence until Williamsville plan completed.	Fulgenzi	Local/ICRPF.	No. internal project only.

Transportation Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
COMPLETE 2010	SATS 2035 Long Range Transportation Plan (Approved March 11, 2010). To review transportation needs within MPA and identify projects that could alleviate current congestion, access, environment, operations, security, and safety problems and that will provide an adequate network taking into account future development.	Wheeland/ Schultz	FHWA/FTA PL and Local	No. Internal project only.
COMPLETE 2010	SATS 2011 Unified Work Program (Approved April 8, 2010; Revised July 15, 2010). To specify goals, objectives and work tasks to be addressed by SATS and the SSCRPC's staffing function.	Wheeland/ Schultz	FHWA/FTA and Local	No. Internal project only.
COMPLETE 2010	TDM Rail Module Project. To add a rail transportation module to the SSCRPC Travel Demand Model.	Schultz	City of Spfld and Sang. Co.	TO: LSA Associates
COMPLETE 2010	SATS 2011 Transportation Improvement Program. To prepare the annual prioritization of transportation projects and assignment of funding.	Benson	FHWA/FTA and Local	No. Internal project only.
COMPLETE 2010	SMTD Schedule Update. To update SMTD bus schedules in light of service improvements and route changes.	Schultz	SMTD	No. Internal project only.
COMPLETE 2010	Transportation and Economic Centers Project. To identify economic activity centers in the MPA and the key transportation corridors connecting these centers to identify transportation challenges affecting local economic growth. Also to examine existing freight flows in the MPA to determine barriers to efficient freight movement and opportunities for logistics development in the	Wheeland/ Sims	FHWA PL	TO: Hanson Prof. Serv.

	region.			
COMPLETE 2010	2010 Downtown Parking Survey. To update information on the availability of parking in the Springfield city-center.	Phillips	FHWA/FTA PL and local	No. Internal project only.
COMPLETE 2010 ***	Routes Central to Distribution of Agricultural Products Mapping Project. To identify and map roadways important to moving agricultural products within and through the County.	Phillips	FHWA/FTA PL and local	WITH: Sangamon County Farm Bureau.
COMPLETE 2010 ***	Crash Data Mapping Project. To identify and map locations with high numbers of crashes that resulted in fatality or serious injury between 2001 and 2009. Includes motor vehicles, bicycles and pedestrians.	Phillips	FHWA/FTA PL and local PL	No. Internal project only.
COMPLETE 2010 ***	Annual Listing of Federally Obligated Projects FY2010. Listing of all transportation projects receiving federal transportation funds during FY2010.	Benson	FHWA/FTA PL and local PL	No. Internal project only.
COMPLETE 2011 ***	TDM Data Assistance for IDOT HSR EIS Project. To provide digital data licensing agreement and arrangement for Steer Davies & Gleave on system HSR EIS project.	Schultz	FHWA/FTA PL and local	TO: SDG as per IDOT request. Agreement only.
Active	Bus Stop Accessibility Survey Project. To inventory bus stops in the SMTD service area and identify accessibility issues.	Schultz	FHWA/FTA PL, SMTD	No. Internal project only.
Active [On-going]	Traffic Modeling for High Speed Rail Environmental Impact Study. To provide traffic modeling services for various grade separation configurations and railroad traffic alternatives in support of HSR Environmental Impact Statement.	Zeibert/ Schultz	IDOT through City of Springfield	FROM: Hanson Prof. Servc.
Active [On-going]	TDM for HSR Technical Assistance. To provide on-going technical assistance in the use of the railroad traffic module associated with the SSCRPC's TDM in support of the HSR EIS.	Wheeland	FHWA/FTA PL	TO: LSA Associates.
Active [Complete May 2011] ***	Public Participation Plan. To identify activities to be conducted that provide a wide range of opportunities for open and inclusive public participation in the transportation planning process.	Wheeland	FHWA/FTA PL and local	No. Internal project only.
Active [Dec. 2010 Complete]	Neighborhood Livability Project. To identify transportation related barriers that prevent senior citizens from making best use of community and other public facilities.	Benson	FHWA/FTA PL	No. Internal project only.
Active [Holding for Rural Transport Plan]	Human Services Transportation Plan 2010 Update. To identify barriers associated with access to human services providers and strategies to address and overcome the barriers.	Schultz	FHWA/FTA PL and local	No. Internal project only.
Active [Complete June 2011]	SATS Bicycle/Pedestrian Way Plan. To identify a preferred on-road/off-road bicycle route network and a priority pedestrian way network, recommend treatments for specific routes, and develop strategies for implementation. Contractor under discussion.	Wheeland	FHWA/FTA PL and local	TO: League of Illinois Bicyclists.

Active [TBD]	Rural Transportation Plan. To assess the transportation needs of rural residents, create a transit partnership group to address identified needs, develop an action plan for meeting these needs, and secure funding for the developing system. Awaiting County Board action.	Wheeland	FHWA/FTA PL, IDOT	WITH: Rural Transit Assistance Center, WIU.
-------------------------	---	----------	----------------------	--

Development Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
COMPLETE 2010	Implementation of IMPLAN Model. To obtain and begin operation of IMPLAN econometric modeling.	Keenan	FHWA/FTA PL and local	No. Internal project only.
COMPLETE 2010	Eastside Neighborhood Development Plan Current Property Status Update. To update Sec. II [Existing Land Use and Zoning] of the plan, including the development of an updated land use map and zoning district map, and Sec. III [Existing Property Conditions] including the development of an up-dated property conditions map.	Zeibert	City of Spfld.	No. Internal project only.
COMPLETE 2010	Clearlake Ave. Corridor Redevelopment Plan Proposal. Proposal to develop a plan and related implementable strategies for the redevelopment of the Clearlake Ave. corridor, primarily from its intersection with Dirksen Parkway to its intersection with 11 th Street. The proposal will be submitted to USHUD under the Sustainable Communities Challenge Grant Program.	Zeibert	USHUD/SCC	No. Internal project only...
Active [Complete Feb. 2011]	MacArthur Blvd. Redevelopment Plan. To develop a plan and related implementable strategies for the redevelopment of the MacArthur Blvd. corridor, primarily from its intersection with South Grand Ave. to its intersection with Wabash Ave. The plan will take into account not only the area of focus, but also surrounding areas, potential development and road changes anticipated to affect it.	Sims/ Fulgenzi	USHUD	TO: Lakota Group
Active [Near Complete]	Land Subdivision and Development Scanning and On-Line Access Project. To create digital copies of project documents required by the City of Springfield and Sangamon County Land Subdivision processes, and create a data base by which projects can be searched and documents identified.	Zeibert	Mixed	TO: DMI
Active [Complete 2011]	East Side Commercial Redevelopment Plan. To support a Greater Springfield Chamber of Commerce project to create a plan for the commercial redevelopment of areas in and around the intersection of Dirksen Parkway and South Grand Ave., Dirksen Parkway and Cook St., and the eastern segment of South Grand Ave.	Sims	CRPF	TO: GSCC
Active [Complete 2011] ***	LTCP Financial Capability Assessment Data Collection Project. To provide for data collection and analysis for SMSD Combined Sewer Overflow-Long Term Control Plan.	Zeibert	SMSD	From: CMT, Inc.

Pipeline	Springfield Downtown Inventory and Mapping. To inventory and map properties and principal structures located within the bounds of the Central Area Redevelopment Project district and any surrounding areas identified by OPED.	Zeibert	City of Spfld.	No. Internal project only.
Pipeline	Peoria Road Corridor Redevelopment Study. To develop a plan and related implementable strategies for the redevelopment of a portion of the Peoria Rd. corridor, primarily from its intersection with North Grand Ave. to its intersection with Sangamon Ave. The plan will take into account not only the area of focus, but also surrounding areas, potential development and road changes anticipated to affect it.	Sims	TBD	TBD based upon provision of funding.

Land Use and Environmental Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
COMPLETE 2011 ***	Illinois Housing/Transportation/Employment Linkages (Sustainable Communities) State Working Group. To assist IHDA and other State and Federal agencies in addressing the current federal and state programs and legislative actions designed to examine the need for "sustainable communities" and to prepare a report with recommendations to the Illinois Housing Taskforce.	Sims	IHDA	No. Internal project only.
Active [TBD]	Sangamon County Zoning Map Web Project. To update the zoning map for the unincorporated portions of Sangamon County and make this map available to interested parties via the Internet.	Bybee	Sang. Co.	No. Internal project only.
Active [On-going thru 2011]	Regional Energy Efficiency and Conservation Block Grant Coordination. Through ILARC, to serve as a sub-recipient of ARRA Energy Efficiency and Conservation Block Grant funds for the direction and administration of these funds to communities of less than 50,000 in population located in Sangamon County.	Fulgenzi/ Sims	EECBD	FROM: DCEO through ILARC
Active [Complete 2011]	Development Planning and Review Primer. To develop a public guidebook addressing zoning and land use regulation in the County.	Sims	Local	No. Internal project only.
Active [Complete 2011]	Realities of Living in a Rural Sangamon County. To develop a public guidebook addressing aspects and conditions related to residential living in rural areas.	Berns	Local	WITH: Sangamon County Farm Bureau.
Pipeline [Was active. Set aside to address other system issues.]	Property Split Automated Tracking System. To automate the County's existing system of plat and property split tracking, moving from a paper-based system to a digital one.	Zeibert	Mixed Local	WITH: Sangamon County ISD.
Pipeline	Natural Resource Inventory Update and Mapping Project. To update, geo-code and map the Sangamon County Natural Resources Inventory.	Zeibert/ Keenan	Mixed Local	TO: TBD.



FEMA

OCT 12 2010

Andy Van Meter
Chairman of the Sangamon County Board
200 South Ninth Street
Springfield, Illinois 62701-1629

Dear Chairman Van Meter:

The purpose of this letter is to provide you with the results of the National Flood Insurance Program (NFIP) Community Rating System (CRS) field verification findings based on your five-year cycle application. I am pleased to inform you the Department of Homeland Security, Federal Emergency Management Agency (FEMA), has determined that your community will retain its current rating as a CRS Class 8 community in the National Flood Insurance Program (NFIP) Community Rating System (CRS). The floodplain management activities implemented by your community will continue to qualify flood insurance policy holders in your community for a 10 percent discount in the premium costs for NFIP policies issued or renewed in Special Flood Hazard Areas. I am enclosing the field verification report based on your five-year cycle application for your records. This savings is a tangible result of the flood mitigation activities your community implements to protect lives and reduce property damage.

Please note Preferred Risk Policies, applicable in Zones B, C, and X, on your community's NFIP Flood Insurance Rate Map are not eligible for the CRS discount. Standard rated flood insurance policies in Zones B, C, X, D, AR, and A99 are limited to a CRS discount of ten percent in Class 1-6 communities and five percent in Class 7-9 communities. The rates for these zones already reflect significant premium reductions.

If there are no NFIP noncompliance actions, the CRS rating for your community will automatically be renewed annually and a notification letter will not be sent to your community. This renewal will occur as long as your community continues to implement the CRS activities you certify each October. If no additional modifications or new CRS activities are added, the next verification visit for your community will be in accordance with its established five-year cycle or three-year cycle for CRS Class 5 or better communities. In the interim, FEMA will periodically send the *NFIP/CRS Update* Newsletter and other notices to your CRS Coordinator to keep your community informed.

I commend you on your community actions and your determination to lead your community to be more disaster resistant. This commitment enhances public safety, property protection, and protects the natural functions of floodplains, and reduces flood insurance premiums.

If you have any questions or need additional information, please contact the FEMA Region V Office, CRS Coordinator, John Devine, by telephone at (312) 408-5568.

Sincerely,

A handwritten signature in black ink, appearing to read "Sandra K. Knight".

Sandra K. Knight, PhD, PE
Deputy Federal Insurance and
Mitigation Administrator, Mitigation

Enclosure

cc: Molly Berns, CRS Coordinator

The Citizens' Efficiency Commission

Some Frequently Asked Questions

What is the Citizens' Efficiency Commission?

The Citizens' Efficiency Commission is an independent body, established as an outcome of an advisory referendum, made up of 23 citizens selected by the various municipal jurisdictions and bodies in Sangamon County.

What is it to do?

The Commission's purpose is to improve the economy, efficiency and effectiveness of local government in the area by assessing and proposing opportunities for improved cooperation, coordination and sharing of services between and among local governments in the County, as well as the reduction or elimination of duplication of effort.

How did it come about?

The Commission was proposed by the Sangamon County Board based upon the input that County Board members received from many of their constituents. Because of this interest, the County Board members passed a resolution calling for an advisory referendum asking the public whether or not they supported the creation of such a group. During the election this past November, over 60% of those casting a ballot indicated their support for the creation of a Citizens' Efficiency Commission.

Why is it important?

Finding ways for local governments to be more efficient and effective is important for a number of reasons.

First, the current state of the economy is placing unprecedented fiscal pressure on local governments, as well as individuals, families and businesses. This means that local governments must find improved ways of doing business if they are to continue basic services while not increasing the burden on taxpayers. Second, these pressures are simply increased by state and federal mandates that place new demands on local governments without the funding necessary to support them. And finally, it is also important because the state and federal governments are making intergovernmental and regional initiatives critical components of the funding they do provide to local governments.

Local governments will continue to struggle to meet their financial commitments if they do not become more efficient and find ways to work together to reduce costs and duplication of effort.

How will the members of the Commission be selected?

They will be selected by the municipal jurisdictions and bodies in the County as follows:

- 4 members nominated by the Mayor of Springfield and appointed by the City Council.
- 4 nominated by the Chairman of the Sangamon County Board and appointed by that Board.
- 2 appointed collectively by the village boards in the County.
- 2 appointed collectively by the townships.
- 2 appointed collectively by the school districts.
- 1 appointed collectively by the community college districts.
- 1 appointed collectively by the fire protection districts.
- 1 appointed collectively by the library districts.
- 1 appointed collectively by the water districts.
- And 1 each appointed by the boards of the Springfield Park District, Metropolitan Sewer District, Mass Transit District, Airport Authority, Metropolitan Exposition & Auditorium Authority.

If all of the jurisdictions and bodies choose to take part, 23 members in all.

Must the local governments implement the Commission's recommendations?

No. The recommendations of the Commission will be advisory, but given that it is broadly representative of the public, there is good reason to believe that most of the recommendations will be adopted in some way.

So who can be selected?

The Commission is intended to truly represent "citizen" interests, so no member may be appointed who holds elective office or is employed by the appointing entity. In selecting members, and insofar as possible, the resolution establishing the Commission calls for individuals to be appointed who: are not in a position to augment their income or promote their special interests; are not selected based upon political party affiliation; are broadly representative of the community's geographic, economic, racial and cultural diversity; are knowledgeable, active or interested in community affairs; are willing to commit the time necessary to be an active Commission member; and, in total, reflect a fair representation of the local governments in the County.

Will Citizens' Efficiency Commission members be paid?

No. All members of the Commission would hold two-year terms but receive no compensation for their activities on it.

How long does the Commission have to make recommendations?

While the Commission could make recommendations at any time, the establishing resolution calls for it to submit its final recommendations on later than 36 months after its establishment by referendum. This means it must complete its final work by early November 2013.

Will its meetings be open to the public?

Yes. As a *Citizens'* Commission its work must be transparent to be effective. But to ensure this, the resolution specifically calls for the Commission to operate under the provisions of the Illinois Open Meetings Act and Freedom of Information Act.

Who will assist the Commission in its work?

Because of its unique role, responsibilities and relationship with many of the involved jurisdictions, the Springfield-Sangamon County Regional Planning Commission may be called upon to help staff the Citizens' Efficiency Commission. It may also call upon employees of the various jurisdictions and entities making appointments, as well as individuals and organizations from outside our community that are experienced in efforts to improve efficiency and effectiveness. The Citizens' Commission will have authority to seek grants and other sources of funds that would be helpful and necessary in accomplishing its tasks.

Have other areas established such commissions?

While it's not common in Illinois, commissions such as this one have been established by local governments in other areas of the country, and the recommendations of these groups found to be helpful in identifying ways in which local governments can reduce costs through coordination, cooperation, service sharing and the elimination of unnecessary duplication.